

Bread Ministry Instructions **Prince of Peace Lutheran Church**

Church office: (408) 253-7167 or propeace@sbcglobal.net

Welcome to the Bread Ministry Team and thank you for your service! The Bread Ministry team is the next contact our visitors have with us after they leave our doors. We deliver a loaf of bread to their home within a week of their first visit, our way of saying thanks for worshipping with us with "no strings attached." The message we leave with them is "We are a warm congregation that meets weekly to break bread and to recognize Jesus in our midst."

Bakers

1. Contact the church office on Tuesday (9:00 a.m.-1:00 p.m.) of each week you are assigned to bake and determine how much bread is needed. Contact the delivery person for your weeks to coordinate when you can provide them with the bread or to let them know when it will be placed in the freezer. (They will need to let it thaw before delivering.)
2. **If you plan to freeze your bread** and leave it at POP ahead of time, bake what is needed based on the visitor count for your week(s). Wrap each loaf with freezer plastic wrap and foil. Mark (with removable label) the date each loaf was baked. (Very important step!) Please do not bake more than what is actually needed for the week as we do not want to have an excess amount in the freezer.
3. Place the bread in the "Bread Ministry" area of Prince of Peace's kitchen freezer. You'll need to first get a key from the office to get into the kitchen. Contact the delivery person to let them know the bread is at POP.
4. **Please arrange for a replacement if you are unable to provide the bread on your scheduled week(s).**

Deliverers

1. Contact or stop into the church office each Tuesday (9:00 a.m. -1:00 p.m.) of your assigned weeks to determine the need for deliveries.
2. Obtain the visitors' names, addresses and phone numbers from the Bread Ministry Log kept a drawer in the church office. (Carol Gobby in the office can also provide this information.)
3. Pick up the appropriate amount of delivery materials from the church office's Bread Ministry drawer, including: Bread ministry greeting cards, Prince of Peace brochures, and delivery bags. Please sign the back of the bread ministry greeting cards with your name, The Bread Ministry, and a short personal note, such as "Thank you for worshipping with us this past Sunday. We hope you'll come again." Please notify Cathy Schroeder when the supplies get low.
4. Pick up the appropriate amount of bread from the baker or from the church freezer, area marked "Bread Ministry". (Note: Baker should have contacted you regarding date bread will be baked and available for delivery.) Please allow time to thaw the bread before delivering it. Place a loaf of bread, bread ministry card, and POP brochure in a delivery bag for each visitor and deliver the bread.

5. Highlight the visitor's name(s) in Bread Ministry Log and include your initials. This is our way of knowing the bread has been delivered.
6. It is best to deliver this bread sometime during the first week after the visitor worshipped with us. No visitation is required; simply leave the bread at their front door. If you wish, you may phone them about your bread delivery. You may also knock and try to deliver the bread into the visitor's hands, leaving them with the simple message that "This is our way of thanking them for worshipping with us."
- 7. Please arrange for a replacement if you are unable to deliver during your scheduled weeks.**

Thank you again for giving your time towards this very important ministry. Please contact me for any questions or additional information.

Together in Christ,

Cathy Schroeder
Bread Ministry Coordinator
(408) 867-2152
cathyschroeder@comcast.net